

Monthly Tutoring Report

Month/Year: _____

Name: _____



Benicia Public Library
Adult Literacy & ESL Program

Telephone - Daytime: _____

Learner Name: _____

Email Address: _____

Date of Weekly Learner Sessions:	Tutoring Hours	Prep Time	Travel Time	Pgms Mtgs	Brief Explanation of Work Done/Reason Session Cancelled:
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
Total Hours:	=====	=====	=====	=====	TOTAL COMBINED HOURS FOR MONTH: _____

Monthly Successes:

Specific Problems/Concerns With Which You Need Help:

I Used FFL Materials this month in the following ways:
